

Instructions for Completing the Application for Advanced Standing

Full-Time and Part-Time MBA Students

New Students

A student may receive **a maximum of 6 credits** of advanced standing: the total of graduate transfer credits (Department Chair approval may be needed), credit if you have a CPA, credit from a JD degree, and/or completion of a mini-MBA.

Please note: No transfer credit can be awarded for any courses taken **more than five years** before the time of initial enrollment in the MBA program.

- You may only request advanced standing within the **first semester** upon entering the MBA program. If a student does not submit a request for advanced standing by the end of the first semester, they forfeit the opportunity to receive advanced standing for courses taken prior to enrolling in the Rutgers MBA program.
- You may only receive elective credit from courses taken at another AACSB accredited MBA program for which you did not complete the degree (*Subject to the Department Chair's approval of course content*). There is a 5 year time limit and the grade of the course must be a 'B' or better.
- You may include the course description.
- Students may be waived out of the Accounting for Managers course if they have a CPA license and earn 3 credits.
- Students may be waived out of the Law & legal Reasoning course if they have a JD degree and earn 2 credits.
- Students may earn 3 elective credits if they have completed a Rutgers mini-MBA certificate and passed the final exam.
- Submit the Application for Advanced Standing Credit to the Admissions Office via fax or email.

MBA Students Advanced Standing Criteria

5 Year Rule			
Entry Term	Oldest Acceptable Term	Entry Term	Oldest Acceptable Term
Fall 2017	Fall 2012	Fall 2019	Fall 2014
Spring 2018	Spring 2013	Spring 2020	Spring 2015
Summer 2018	Summer 2013	Summer 2020	Summer 2015
Fall 2018	Fall 2013	Fall 2020	Fall 2015
Spring 2019	Spring 2014	Spring 2021	Spring 2016
Summer 2019	Summer 2014	Summer 2021	Summer 2016

No more than 6 total credits can be awarded and courses must be from AACSB accredited institution(s)

Core	Course Taken in AACSB MBA Program	Condition1	Condition2
Accounting for Managers		B or better	or CPA license
Managerial Economic Analysis		B or better	
Financial Management		B or better	
Organizational Behavior		B or better	
Marketing Management		B or better	
Operations Analysis		B or better	

Foundation	Course Taken in AACSB MBA Program	Condition1	Condition2
Business Communications		B or better	
Data Analysis & Decision Making		B or better	
Law & Legal Reasoning		B or better	or JD degree
International Business		B or better	
Info Tech for Managers		B or better	
Strategic Management		B or better	

3 crs. Elective

Rutgers Mini-MBA Course Completion



Rutgers Business School
Newark and New Brunswick

STUDENT NAME: _____

RUID#: _____

Graduate Admissions Office
1 Washington Park, 6th Floor
Newark, New Jersey 07102
973-353-1234
973-353-1592 (fax)
advancedstanding@business.rutgers.edu

Application for Advanced Standing/Transfer Credit Full-Time and Part-Time MBA

Rutgers Business School Core Courses	Course Number & Title	Name of Institution
Accounting for Managers (3 credits)		
Managerial Economic Analysis (3 credits)		
Financial Management (3 credits)		
Organizational Behavior (3 credits)		
Marketing Management (3 credits)		
Operations Analysis (3 credits)		

Rutgers Business School Foundation Courses	Course Number & Title	Name of Institution
Law & Legal Reasoning (2 credits)		
Business Communications (2 credits)		
Data Analysis & Decision Making (3 credits)		
Strategic Management (2 credits)		
International Business (2 credits)		
Info Tech for Managers (2 credits)		

Rutgers Business School Elective Courses (Mini-MBA courses only)	Course Number & Title	Name of Institution